

April 17, 2019

To  
Dept. of Corporate Services,  
BSE Limited,  
Phiroze Jeejebhoy Tower,  
Dalal Street, Fort,  
Mumbai – 400 001.

To  
The Manager,  
Listing Department,  
National Stock Exchange of India  
Limited,  
Exchange Plaza, Bandra Kurla Complex,  
Bandra (E), Mumbai – 400 051

**Security Code No.: 505324**

**Security Symbol : MANUGRAPH**  
**Security Series : EQ**

Dear Sir,

Sub.: **Reconciliation of Share Capital Audit Report for the Quarter ended 31.03.2019.**

Pursuant to Circular No. D&CC/FITTC/CIR/-16/2002 dated 31<sup>st</sup> December, 2002 and Circular No.CIR/MRD/DP/30/2010 dated September 6, 2010 issued by the Securities and Exchange Board of India, we enclose herewith “Reconciliation of Share Capital Audit Report” dated April 16, 2019 for the quarter ended March 31, 2019 issued by M/s. Aashish K. Bhatt & Associates, Practicing Company Secretaries.

Kindly take the same on record.

Thanking you,

Yours faithfully,  
**For Manugraph India Limited**



**(Mihir V. Mehta)**  
**Company Secretary**

Encl.: As above



# AASHISH K. BHATT & ASSOCIATES

## Practicing Company Secretaries

**Aashish K. Bhatt**  
B.Com., A.C.S., PGDSL

To,  
The Board of Directors,  
Manugraph India Limited,  
Sidhwa House, 1st Floor, N A Sawant Marg  
Colaba, Mumbai 400005

### RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

We have examined the Register of Members and other records / documents maintained by **M/s. Manugraph India Limited** (hereinafter referred to as the "Company") for issuing Certificate, in accordance with Circular D&CC / FITTC / CIR-16/2002 dated December 31, 2002 issued by Securities and Exchange Board of India.

In our opinion and to the best of our information and according to the explanations given to us and based on such verification as considered necessary, we hereby certify the following:

1	For Quarter Ended	31-Mar-19
2	ISIN	INE867A01022
3	Face Value	Rs. 2/- per Equity Share
4	Name of the Company	Manugraph India Limited
5	Registered Office Address	Sidhwa House, 1st Floor, N A Sawant Marg, Colaba, Mumbai - 400005
6	Correspondence Address	Sidhwa House, 1st Floor, N A Sawant Marg, Colaba, Mumbai - 400005
7	Telephone & Fax Nos.	Tel No.: 022-22874815, 22874788 Fax No.: 022-22870702
8	Email address	sharegrievances@manugraph.com
9	Names of the Stock Exchanges where the company's securities are listed	1. BSE Limited (BSE) 2. National Stock Exchange of India Limited (NSE)
10	Issued Capital	
11	Listed Capital (Exchange - wise) - For Exchanges listed in '9' above	
	BSE (as per Company records)	3 04 15 061 100.00
	NSE (as per Company records)	3 04 15 061 100.00
12	Held in dematerialised form in CDSL	58 93 571 19.38
13	Held in dematerialised form in NSDL	2 39 00 884 78.58
14	Physical	6 20 606 2.04
15	Total No. of Shares (12+13+14)	3 04 15 061 100.00
16	Reasons for difference if any, between:	
	a) (10&11):	NA
	b) (10&15):	NA
	c) (11&15):	NA

*Ashish*



D / 101, Lata Annexe, Above Axis Bank, W. E. Highway, Borivali (East), Mumbai 400 066

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Email : mail@aashishbhatt.in • W. : www.aashishbhatt.in

## Aashish K. Bhatt & Associates

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars***	No. of Shares.	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin. appr. Pending from SE (Specify Names)
NA	NA	NA	NA	NA	NA	NA

\*\*\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)

18 Register of Members is updated (Yes / No) if not, updated upto which date

YES

19 Reference of previous quarter with regards to excess dematerialised shares, if any.

NA

20 Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?

NA

21 Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed After 21 Days	28	16 080	Due to unusual volume surge there was delay in processing Dematerialization Request Numbers [DRNs]. Hence SEBI vide its letter reference no. MRD/DOP2/DSA2 /OW/2019/2498/1 dated January 24, 2019 has granted relaxation in timelines for processing of DRNs to 30 days till June 30th, 2019 from current 15 days as specified in regulation 74 (5) of SEBI (Depository & Participants) Regulations 2018.
<b>Total</b>			
Pending for more than 21 days	13	5 506	Due to unusual volume surge there was delay in processing Dematerialization Request Numbers [DRNs]. Hence SEBI vide its letter reference no. MRD/DOP2/DSA2 /OW/2019/2498/1 dated January 24, 2019 has granted relaxation in timelines for processing of DRNs to 30 days till June 30th, 2019 from current 15 days as specified in regulation 74 (5) of SEBI (Depository & Participants) Regulations 2018.
<b>Total</b>			



## Aashish K. Bhatt & Associates


- 22 Name, Telephone & Fax No. of the Compliance Officer of the Co. 

<b>Mr. Mihir Mehta</b> Tel / Fax No.: 022-22874815, 22874788, 022-22870702
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- 23 Name, Address, Tel. & Fax No., Regn. No. of the Auditor 

<b>Aashish K. Bhatt</b> <b>Aashish K. Bhatt &amp; Associates</b> Company Secretary in Practise D/101, Lata Annexe, Above Axis Bank, W. E. Highway, Borivali East, Mumbai - 400066. 91-9867151081 Membership. No.: A-19639
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- 24 Appointment of common agency for share registry work 

<b>Link Intime India Pvt. Ltd.</b> C-101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai - 400083. Tel: 022 - 49186270 Fax: 022 - 49186060
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- 25 Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)  
NA

FOR AASHISH K. BHATT & ASSOCIATES  
COMPANY SECRETARY IN PRACTISE

  
AASHISH K. BHATT  
PROPRIETOR  
M. No. : 19639

Place: Mumbai  
Date: 17/4/19.

